

BOARD OF COUNTY COMMISSIONER'S

AGENDA

DECEMBER 10, 2012

9:00 A.M.

REGULAR MEETING

CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069

A. Meeting called to order.

B. Quorum call.

C. Pledge of Allegiance.

D. Approve, Amend, or Modify the Minutes: of the Regular Meeting of November 26, 2012.

E. Old Business:

1. Declare the following equipment from the Sheriff's Office surplus to be sold in auction:

a.	B209.0005	Thermal Storage System
b.	B109.0011	Lundia Filing System
c.	B109.0019	Maycarr 3 Mobile Shelving
d.	B109.0023	Security Cutlery Cabinet
e.	B240.0003	Bohn Chilling Unit
f.	B219.0475	Cisco Switch
g.	B223.0014	Toshiba Printer/Fax Copier
h.	B512.0001	Frontier Breathing Apparatus
i.	B512.0002	Frontier Breathing Apparatus
j.	B524.0087	Overhead Garage Door
k.	B108.0003	Lockers
l.	B108.0008	Gun Locker
m.	B610.0030	Television
n.	B612.0014	OPL Gas Dryer
o.	B612.0015	Maytag Gas Dryer
p.	B612.0016	Maytag Washing Machine
q.	B612.0017	Maytag Washing Machine

r.	B622.0001	Automatic Fire Extinguishers
s.	B622.0027	Smoke Detectors
t.	B623.0020	Floor Buffer
u.	B624.0009	Ice Machine
v.	B624.0015	Keith Foods Stainless Steel Cart
w.	B624.0016	Keith Foods Stainless Steel Cart
x.	B624.0045	Walk in Freezer
y.	B624.0053	Dirty Dish Table with Trough Rinse Spray
z.	B624.0058	Portable Table with Wheels
aa.	B624.0059	Portable Table with Wheels
bb.	B624.0060	Cook Table
cc.	B624.0061	Prep Table
dd.	B624.0067	Vent Hood
ee.	B624.0081	Hot Cart
ff.	B624.0089	Vulcan 80 Gallon Tilting Kettle
gg.	B624.0090	Carter Hoffman Food Cart
hh.	B624.0091	Hobart 30 quart Mixer
ii.	B624.0099	Carter Heated Cart
jj.	B624.0102	Security Cart
kk.	B624.0103	Ice Machine
ll.	B627.0009	Visitors Rules Signs
mm.	B628.0006	Repeater Antennae
nn.	B628.0007	Heliac Cable
oo.	B628.0008	Exit Intercom System
pp.	B636.0001	Outside Perimeter Lighting
qq.	B636.0002	Alarm System
rr.	B637.0001	Fire Door
ss.	B637.0002	Walk in Door
tt.	B640.0003	Pre Rinse Faucet
uu.	B642.0002	Garage Door Opener
vv.	B624.0106	Cook’s Can Opener
ww.	B624.0107	Food Waste Disposer
xx.	B102.0218	Chair
yy.	B111.0006	Acoustical Office Partitions
zz.	B110.0029	HON Work Station
aaa.	B110.0032	Table
bbb.	B225.0002	Projector Wall Screen
ccc.	B605.0007	Vulcan Convection Oven
ddd.	B418.0002	Transfer Switch

F. Items of Business: Discussion, Consideration and/or Action regarding the following:

- 1. Jail Report** from the Cleveland County Sheriff’s Department.
- 2. Approve** the Cleveland County 2013 Payroll Schedule.

3. **Approve** the November, 2012 Monthly Reports of the following officers:
 - a. **Tammy Belinson, County Clerk**
 - b. **Jim Reynolds, County Treasurer**
 - c. **David Tinsley, County Assessor**
 - d. **Rhonda Hall, Court Clerk**
 - e. **Joe Lester, County Sheriff**
 - f. **Jim Williams, Election Board Secretary**

4. **Approve** the contract between Cleveland County on behalf of the County Treasurer’s Office and Oklahoma Office Systems for maintenance on a Konica Milton Bizhub C364. The terms will be from December 1, 2012 thru June 30, 2013 to be billed for black & white copies .0071 each and colored copies .049 each.

5. **Approve** the 2013 Cleveland County Snow Routes.

6. **Approve** the proposed application submitted to the City of Norman by the Norman Groovefest Group for the purpose of the Norman Mardi Gras Parade to be held on February 9, 2013. The application is requesting the following streets to be closed:
 - a. 100-200 blocks of East Comanche Street
 - b. 100 block of South Jones Avenue
 - c. 100-200 blocks of East Main Street
 - d. 100 block of South Crawford Avenue

7. **Approve** the addition of additional lines to the existing service agreement between the Cleveland County Sheriff’s Office and Verizon Wireless. Addition of two (2) additional lines for the Mobile Broadband devices from 15 to 17 with a recurring monthly charge of \$39.99 per line.

8. **Approve** the County 2013 payroll schedule.

9. **Approve** the addition of the Smart Bill Connect Combo Package to the existing contract between the Cleveland County Sheriff’s Office and Cox Business. One (1) time installation/activation fee of \$30.00 and a monthly recurring fee of \$30.00. Bill Connect provides account codes for tracking long distance calls.

10. **Approve** the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 545,132.60
T1C	\$ 2,128.72
T2A	\$ 4,388,928.19
T2B	\$ 46,293.75
T3	\$ 1,121,376.35
<u>Total Unrestricted</u>	<u>\$ 6,103,859.61</u>

11. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

13-0158 – H2	13-0048 – T2A
13-0192 – R2	13-0065 – T2A
	13-0569 – T2A
	13-0833 – T2A
	13-1638 – T2A
	13-2472 – T2A

12. Approval of the following Blanket Purchase Orders submitted for the following Departments:

a. Commissioner’s General:

13-3051 – R2	Cleveland Co. Facilities Auth.	\$ 2,425.80
13-3052 – R2	Mary Abbott Children’s House	\$ 15,000.00
13-3053 – R2	Women’s Resource Center, Inc.	\$ 15,000.00

b. District #1 Warehouse:

13-3027 – T2A	Steelco, Inc.	\$ 2,000.00
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c. District #2 Warehouse:

13-2974 – T2A	Total Equipment & Rental, LLC dba	\$ 1,000.00
13-3038 – T2A	UniFirst	\$ 1,500.00
13-3045 – T2A	Fred’s Tire & Battery, LLC	\$ 1,500.00
13-3046 – T2A	Home Depot Credit Services	\$ 500.00
13-3047 – T2A	Sears Commercial One	\$ 750.00
13-3048 – T2A	Total Equipment & Rental, LLC dba	\$ 1,200.00

d. District #3 Warehouse:

13-2975 – T2A	Copelin’s Office Center	\$ 500.00
13-3049 – T2A	Del Nero Communications Management	\$ 150.00
13-3054 – T2A	Chickasaw Personal Communications	\$ 500.00

e. Health Department:

13-2965 – MD2	AT&T	\$ 6,000.00
13-2966 – MD2	AT&T	\$ 20,000.00

f. Cleveland County Building Maintenance:

13-2930 – SM2	Empire Paper Company	\$ 3,000.00
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g. Cleveland County Sheriff’s Office:

13-2995 – B2A	UniFirst	\$ 100.00
13-2996 – CFBRE1C	Council on Law Enforcement Ed & Train.	\$ 100.00
13-3037 – CFBRE2	Tlo, LLC	\$ 600.00

13. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 12/13</u>	
a. General Fund	\$ 553,125.70
b. Highway Fund	331,316.28
c. Health Fund	8,685.80
d. Sheriff Service Fee Fund	63,808.82
e. Sheriff Commissary Fund	3,425.93
f. Sheriff Cleveland County Justice Center Cash Fund	185,657.30
g. Sheriff Property Forfeiture Fund	2,340.00
h. Sheriff Revolving Fund	18,703.16
i. Sheriff Criminal Alien Assistance Grant Fund	2,778.82
j. Treasurer Sales Tax Cash Fund	626,694.71
k. County Clerk Preservation Fund	14,190.45
l. Hazard Mitigation Grant Fund	24,000.00
m. Fair Board Fund	4,905.66

<u>FY 11/12</u>	
a. General Fund	280.00

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Commissioner’s Discussions regarding County Business:


1. Road Districts
2. General County issues or business

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

J. Adjourn

Date & Time Posted: 12-06-12 15:03 RCVD


Jimmy Belman
County Clerk